



**DEPARTMENT OF THE AIR FORCE
AIR FORCE RESERVE COMMAND**

5 May 2015

MEMORANDUM FOR 711 SOS APPLICANTS

FROM: 711 SOS/CC

SUBJECT: Application for 711 SOS Reserve Positions

1. Thank you for your interest in the 711th Special Operations Squadron and the Combat Aviation Advisor (CAA) mission. The CAA mission is unique, demanding and highly rewarding. We are searching for instructor pilots, instructor CSOs and instructor loadmasters. Additionally, there are several positions available for additional enlisted AFSCs. We are seeking highly motivated personnel who willing and able to complete extensive language, culture and field skills training. Current and previously qualified combat aviation advisors are highly encouraged to apply.

2. All applications should include:

1. Cover letter introducing yourself and why you are interested in becoming a CAA
2. Military resume (Aircrew should include flight times)
3. Last five OPRs, EPRs or other-service equivalent
4. Copy of AF Form 5 (Flying History Report) or other-service equivalent (Aircrew only)
5. Copy of AF Form 942 (Record of Evaluation) or other-service equivalent (Aircrew only)
6. Copies of last three years' worth of AF Form 8s (Certification of Aircrew Qualification) or other-service equivalent check ride documentation (Aircrew only)
7. E-mail and telephone contact information for three references, one of which is your current or most recent commander
8. Email and contact information of last 3 raters and last 3 additional raters.
9. Fit-to-Fight (or other-service equivalent) scores/summary
10. Career Verification Brief (or other-service equivalent personal data rip); separated members should substitute a DD Form 214

2. Applicants should submit the entire application package in one .pdf file to 711sos.dolp.rec.org@us.af.mil (other than applicable Referral OPRs, Training Reports or official rebuttals, applicants should not submit disciplinary action paperwork with the application) Applicants with previously documented disciplinary actions should inform 711 SOS Recruiting POC (Major Christopher Jennette). Any paperwork associated with the disciplinary action must be submitted via separate e-mail directly to Lt Col Leslie S. Hadley for review.

3. If you have any questions about the Combat Aviation Advisor program, contact Major Christopher Jennette, DSN 875-6234 or Commercial (850) 883-6234.

LESLIE S. HADLEY, Lt Col, USAFR
Commander

